



## How to Submit a Proposal through the Climate-Invest System

If you are new to the Climate-Invest system, or are experiencing any problems, please look at the following instructions. If anything is unclear or you are still having problems with the system, please contact us at [application@pfan.net](mailto:application@pfan.net)

1. Registration: fill out and submit the form on [https://climate-invest.fluxx.io/apply/pfan\\_registration](https://climate-invest.fluxx.io/apply/pfan_registration).



Please be aware that all fields marked with \* are mandatory fields.

### Organization Information

Name of Organization\*

Street Address

Street Address 2

City

Postal Code

Place of Registration (domicile)\*

Year of Company Establishment\*

Legal Form of Project Developer\*

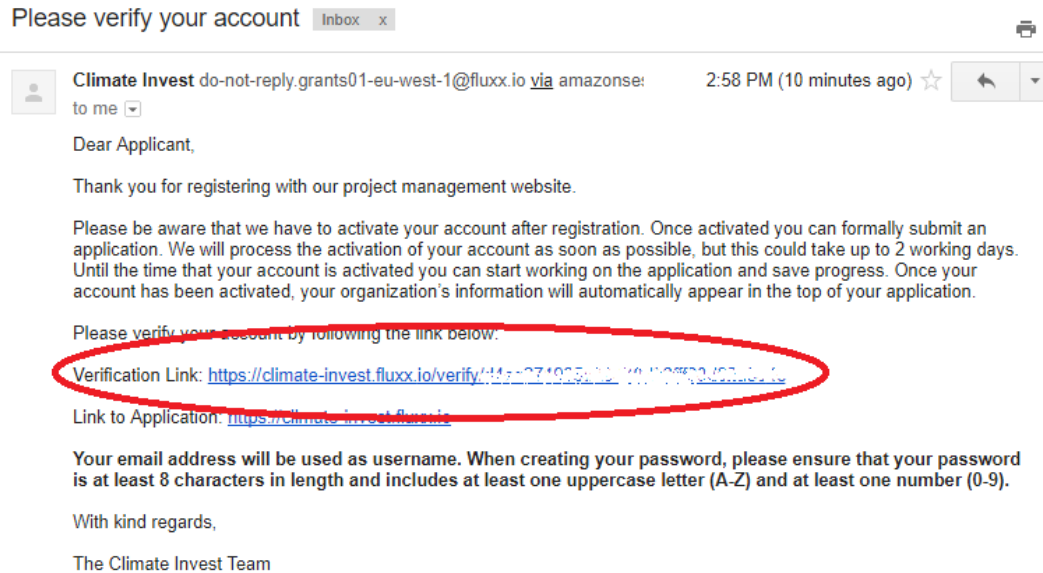
Website

Standard Industrial Classification (SIC) Code ([National](#) or [International](#)) of Economic Activity as per latest revision

SIC Code Type

2. After submitting, you will receive an email from Climate Invest with the subject line 'Please verify your account'. Click on the verification link in this email to complete your registration. If you have not

received this email, please check your spam folder as it may have ended up there. The verification link expires after 24 hours.



3. Upon clicking the verification link, you will be asked to create a password for your account.



4. Once your registration is completed, your account needs to be activated manually by our team. This usually happens very quickly, but it can take up to two working days. Please consider for this possible delay when planning your application.



- Once your account is activated, you can login to the PFAN Application portal: <https://climate-invest.fluxx.io> with your email address and newly created password.

Login Now:

Sign in

[Reset or create password](#)

Dear User,

Welcome to the Project Management Portal, "Climate Invest". Please use your email address and password to login and access your account.

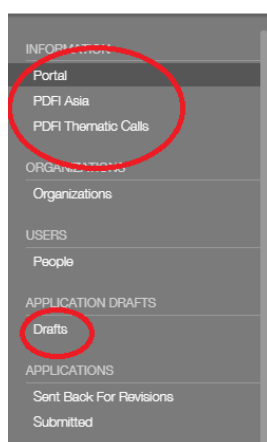
In case you are facing difficulties when logging in or if you have any questions, please contact:

[registration@climate-invest.io](mailto:registration@climate-invest.io)

Thank you.



- On the left, you can select the Call for Proposals in which you would like to participate.
- At the bottom of the Call for Proposals page, you will find a button that leads to an empty submission form. If you save this form, it will be stored in your Application Drafts tab.
- When you have finished your submission, click 'submit', and it will be moved to the Submitted Applications tab.



Welcome to the PFAN Project Management Portal!

In order to apply for the Project Development and Financing Initiative of the **CTCN/ECOWAS** Project on Mainstreaming Gender for a Climate Resilient Energy System in West Africa please access the **PDFI Thematic Calls** section on the left-hand side.